ATTENDANCE POLICY

- German classes are every day from Monday through Friday, 8:45 am – 12:15 pm.
- Subject courses are from Monday through Thursday, starting at 1:30 pm.
- A strict attendance in all classes is required.

Due to the high number of credits attached to each class, we require a high classroom presence. Therefore we cannot grant a certificate with a grade if you miss more than 8 teaching units (one teaching unit = 45 minutes) in the German class and more than 4 teaching units in the subject course. Absences from class can only be excused with a written doctoral note or – if you’re staying with a host family – a written note from your host. If you miss more than said hours, you can still continue to attend classes but you will not receive a grade or any credits at the end of the course.

**Excused absences:**

German class: 8 teaching units (accumulative)
Subject course: 4 teaching units (accumulative)

I have read and understood the above.

________________________
Name (in block letters)

________________________
Signature  
________________________
Date
Summer University 2019
Application Form

Summer University
Universität Stuttgart, Germany
20\textsuperscript{th} May – 28\textsuperscript{th} June 2019
NB: Application DEADLINE is March 1st, 2019 \textit{(applications after this date will only be considered if space is available)}!

1. Personal Information

Family name
First names
Male □  Female □
Date of Birth  / / (dd/mm/yyyy)
Postal Address
Street
City
State Zipcode
Country
E-mail (please print clearly)
Phone (country code) (area code) (home phone)

Emergency contact information:
Name
Phone (country code) (area code) (home phone)

Do you have any special medical or dietary needs? If so, please give us the information so that we can provide the best service possible for you.

Do you smoke? □ yes □ no
Would you prefer □ a homestay arrangement □ student housing
2. Academic Information

Home University
Your Degree Program: [ ] Architecture [ ] Business [ ] Engineering [ ] Natural Sciences
[ ] Languages [ ] Economy [ ] Psychology [ ] Media
[ ] Social Sciences [ ] Political Sciences [ ] Other

We offer a number of subject courses in English. Please mark the subject of your choice and rank it by preference.
(1 = highest preference; 4 = lowest preference)

[ ] 20th Century Architecture
[ ] Cross-Cultural Communication
[ ] International Business
[ ] Art History: European Focus

What is your background in German?

[ ] High School [ ] University

How many hours in total? __________
Can you estimate your level of German proficiency? Zero beginner
First Year German [ ] Second Year German [ ] Third Year German [ ] More

What German books have you been using?

After filling out this form, please sign it and also have it signed by your International Program Adviser.

Date
Signature of Applicant

The International Programs Office confirms that
Mr./Ms _____________________________ is a student of this University
Signature

Address of the International Programs Office (important, please fill out!):
Name
Address
University

Please send or fax this form to:
Universität Stuttgart, Internationales Zentrum (IZ), Interkultureller Unterricht
Dr. Karin Herrmann, Pfaffenwaldring 60, D-70569 Stuttgart, Germany
Phone: +49-711-685-68564 // Fax: +49-711-685-68586 // E-mail: summer.university@ia.uni-stuttgart.de
Housing Questionnaire

The following information is strictly voluntary. It is only intended to help us place you in the best possible housing situation during the Summer University. We will delete all data as soon as we have found you an appropriate family/housing situation. Please understand that although we try and match everyone as best as possible, there is no guarantee on a perfect situation.

<table>
<thead>
<tr>
<th>Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>First name:</td>
</tr>
<tr>
<td>Age:</td>
</tr>
<tr>
<td>Special dietary needs:</td>
</tr>
<tr>
<td>Special medical needs (asthma, allergies, etc.):</td>
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<tr>
<td>Do you like sports? Which kind of sports do you like/practice?</td>
</tr>
<tr>
<td>Do you play an instrument? Which kind of instrument do you play?</td>
</tr>
<tr>
<td>Do you have siblings?</td>
</tr>
<tr>
<td>Please describe what type of person you are? (outgoing, introverted, special interests and/or dislikes)</td>
</tr>
</tbody>
</table>

| Do you smoke? | Yes ☐ | No ☐ |
| Does smoking bother you? | Yes ☐ | No ☐ |
| Would you prefer staying with | Homestay (single person household or a couple or a couple with one or more children) | Dormitory room |
| Would you like to share your room with a room mate? | Yes ☐ | No ☐ | Doesn’t matter |
| Are you already friends with someone also participating in this year’s SU? | Name: |
| Do you object to living with a family that keeps household pets (dogs, cats, mice, rabbits, birds, etc.)? | Yes ☐ | No ☐ | Doesn’t matter |
| Anything else? |