Notice concerning the regulations governing access to buildings and participation in events held by the University of Stuttgart

Prohibition on Access and Participation
In accordance with Section 14 p. 2 in conjunction with Section 7 of the Corona Regulation, it is forbidden for persons to enter buildings or participate in activities held by the University of Stuttgart, such as for example events and examinations, who

- are or have been in contact with a person infected with the coronavirus within the last 14 days,
- exhibit the typical symptoms of an infection with the coronavirus, namely a fever, a dry cough and difficulties with the sense of smell and taste, or
- who are not wearing a face covering in contravention of Section 3 (1) of the Corona Regulation.

Any infringement of the prohibition on access and participation is a criminal offense in accordance with Section 19 of the Corona Regulation, and is punishable with a fine.

Quarantine
Any infringement of quarantine which has been ordered by the authorities due to testing positive for the coronavirus is punishable by up to two years’ imprisonment or a fine in accordance with Section 75 (1) Number 1 and Section 30 (1) of the Protection against Infection Act (IfSG).

⇒ Please enter your contact information overleaf!

Internal notes

Storage and destruction in case of examinations:
This form must be sent to the Head of Division 3 in a sealed envelope immediately after the end of the examination. The envelope must be labeled with the name of the institution to which the person responsible for the examination belongs, the date and title of the examination or the exam number as well as the place of the examination. This information is stored by Division 3 for a period of four weeks in compliance with the retention period and then destroyed in a way which is legally compliant.

Storage and destruction in case of other events:
This form must be sent to the Secretary’s Office in Division 4 in a sealed envelope immediately after the end of the event. The envelope must be labeled with the name of the institution to which the person responsible for the event belongs as well as the date and name of the event. This information is stored by Division 4 for a period of four weeks in compliance with the retention period and then destroyed in a way which is legally compliant.

Information according to Article 13 GDPR
When collecting contact information, please also retain some printed copies of “Information according to Art. 13 DS-GVO on the occasion of entering the buildings, making use of offers and participating in activities at the University of Stuttgart”, which can be handed out to the relevant persons. You can find this information in the downloads section on the hygiene concept website: https://www.uni-stuttgart.de/en/university/news/corona/hygiene-concept/annexes/Information-according-to-Art.-13-DS-GVO-.pdf
The collection of contact information

Information is collected based on Sections 6 and 14 of the regulation of the state government on infection prevention measures against the spread of the SARS-CoV-2 virus (Corona Regulation). The University of Stuttgart is obliged to collect and store your contact information for the purposes of providing information to the health authorities or the local police authorities in accordance with Sections 16 and 25 IfSG.

Your data is destroyed four weeks after submission in accordance with data protection requirements.

For further information, please consult the document entitled “Information according to Art. 13 DS-GVO on the occasion of entering the buildings, making use of offers and participating in activities at the University of Stuttgart”: https://www.uni-stuttgart.de/en/university/news/corona/hygiene-concept/annexes/Information-according-to-Art.-13-DS-GVO-.pdf

Please therefore fill out the fields below for the relevant group of persons.

Employees: (except for the planned lecturers)

First name and surname: __________________________________________________________

Institute: __________________________________________________________

Phone number: __________________________________________________________ (if available)

Date and time of attendance: ______________________________________________

Students of the University of Stuttgart:

Student ID number: __________________________________________________________

Phone number: __________________________________________________________ (if available)

Date and time of attendance: ______________________________________________

Students who are NOT enrolled at the University of Stuttgart, or visitors, users or participants in events, offerings and activities organized by the University of Stuttgart.

First name and surname: __________________________________________________________

Address: __________________________________________________________

Phone number: __________________________________________________________ (if available)

Date and time of attendance: ______________________________________________